



INTERNATIONAL STUDENTS ORIENTATION HANDBOOK



KOGARAH Intensive English Centre

School Contacts

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CRICOS Provider name: NSW Department of Education
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About the School

1. Head Teacher's Message



Dear Student,

Welcome to Kogarah Intensive English Centre a place of academic excellence where we help every student flourish in every aspect of their lives.

Kogarah Intensive English Centre has a strong reputation of being a supportive, warm and welcoming school, a place where every student can develop in an environment of teaching learning and friendship. This handbook contains important information about this Centre and its operation. You will also find key information that will help you understand your responsibilities as an international student. Please read it carefully and keep the handbook handy for daily reference. It will assist you to understand what is expected of all students and what the Centre offers you while you are studying here.

All programs are designed to prepare you for the challenges and academic demands of an Australian high school. You will be taught English through a number of subjects. These include Mathematics, Science, Geography, Australian Studies, Computer Studies, Art, Physical Education, Visual Literacy, History and Drama.

Programs are organised into three levels: Level 1 (beginner), Level 2 (intermediate), and Level 3 (exiting to high school). You will receive a certificate when you successfully complete the Intensive English Centre Program.

All staff are highly qualified, experienced, well respected members of the community who are committed to ensuring you learn English and build a strong foundation for the language demands of high school. You are expected to work to the best of your ability, respect others at all times and be ready to enjoy learning English at Kogarah Intensive English Centre.

I encourage you to participate in the many clubs and activities offered at Kogarah Intensive English Centre designed to assist you with your English development and encourage positive social relationships.

I am confident that you will find your time at this Centre both a positive and rewarding experience.

Maria Moschatos

Head Teacher

Tomorrows Success Begins Today

Kogarah Intensive English Centre has been operating on the grounds of Kogarah High School, a short walk from Kogarah Station. Over its thirty year history Kogarah IEC has welcomed over 4371 students, helping to lay a strong foundation for English language excellence, preparing students for academic success.



Bell Times

Students are expected to be at school each morning *before 8.30am*.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Roll Call	Roll Call	Roll Call	Roll Call	Roll Call
1	8.35	8.35	8.35	8.35	8.35
2	9.45	9.45	9.45	9.45	9.45
	10.45 Recess	10.45 Recess	10.45 Recess	10.45 Recess	10.45 Recess
3	11.15	11.15	11.05	11.15	11.15
			12.05 LUNCH		
4	12.15	12.15	12.35	12.15	12.15
	1.15 LUNCH	1.15 LUNCH		1.15 LUNCH	1.15 LUNCH
5	1.45	1.45	1.35	1.45	1.45
	2.45	2.45	2.35	2.45	2.45

NSW School Year

The school year is divided into four terms. Each term is approximately ten weeks duration. This is followed by a two week holiday break at the end of each term except at the end of the year, at Christmas time, when the break can be as long as six weeks. It is compulsory to attend school until the last day of each term.

Year: 2018	Start	Finish
Term 1	Wednesday 31st January	Friday 13th April
Term 2	Tuesday 1 st May	Friday 6 th July
Term 3	Tuesday 24 th July	Friday 28th September
Term 4	Monday 15 th October	Wednesday 19 th December

3. School Directory

Staff

Head Teacher



MS MOSCHATOS

Counsellor

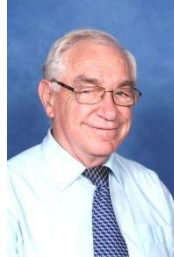


MS JENKINS

Teaching Staff



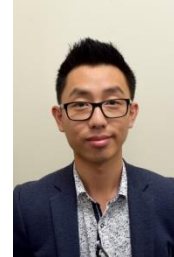
MR McEWEN



MR QUINNELL



MR NG



MR CHU



MS TWEEDIE



MRS GLASS



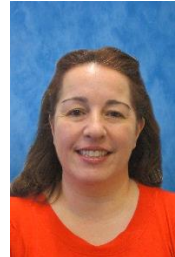
MS KARAM



MS STAMOS



MRS LOVAT



MS BESSIRIS



MS BROWNLOW



MRS PANAS



MR QUIROGA

1. School Administrative Manager



MRS GELLIN

2. Technology Support Officer



MR IBRAHIM

3. School Learning Support Officers



MS LIEU Mandarin/Cantonese/Vietnamese



*MS XIE
Mandarin*



*MRS VELEZ
Spanish*

Counselling

The School Counsellor



Ms Jenkins is the Counsellor at Kogarah Intensive English Centre.

What is a School Counsellor?

In all New South Wales government schools there is a counsellor who is a qualified teacher and educational psychologist with special training to help students with any problems they are having, or to help them get information they may need.

How can you see the Counsellor?

The counsellor at Kogarah Intensive English Centre likes to meet all new students and their parent/guardian so that any early worries about school or settling in to a new country can be given immediate help. You can request to see the counsellor at any time during your stay at the Centre. If it is needed, an interpreter will be used. Parents/guardians also can make an appointment by sending a note to school in their own language or by telephone.

Why do students see the Counsellor?

Academic problems

- Worries about progress
- Indecision about staying at school (for older students)
- No quiet place to study at home

Personal problems

- Sadness in missing your country/friends
- Home problems such as not getting along with family members
- Health problems
- Feeling anxious about making friends

International Students

Ms Brownlow is the International Student Co-ordinator at Kogarah Intensive English Centre.

Ms Brownlow is available Monday to Friday and can help you with any difficulties or enquiries you may have about your studies or homestay arrangements.



An international student meeting is held fortnightly. At this meeting important information is given to international students to help them with their studies. It also allows students time to ask questions and to make friends with all other international students at Kogarah Intensive English Centre.

School Learning Support Officer (SLSO)

Interpreters are available at Kogarah Intensive English Centre to support students in the classroom. They are also available to assist parents/guardians with any enquiries.

There is also a free government 'Telephone Interpreter Service' that can be accessed at any time by calling 131450.

If you need help with a problem or feel unsafe at school at any time, go and see your International Student Coordinator.

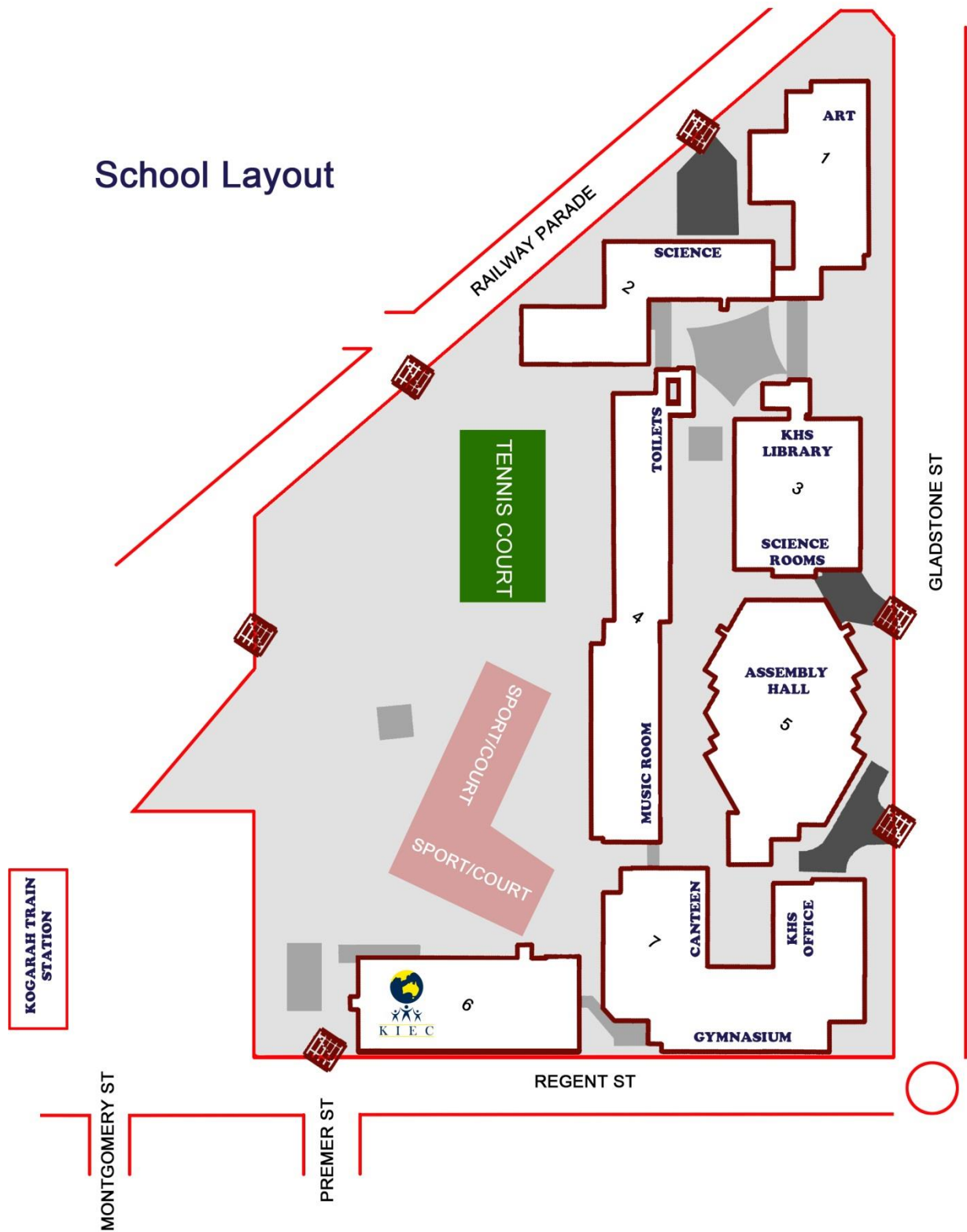
ESL Support

Your teachers are all qualified specialist ESL teachers and your first port of call should you require any assistance with your learning.

Your teachers are happy to assist you and are available before school, at recess, lunchtime and after school.

Alternatively, please discuss any concerns you have with the International Student Co-ordinator.

5. School Map and facilities




Kogarah IEC is a short two minute walk from Kogarah railway station. Enter and exit via the **gate on Regent Street** before and after school. Enter and exit via the main Kogarah High School gate or office on Gadstone Street during all other hours of the day.

6. Rules and Policies

School Rules

Important things to always remember are:



Respect others and be polite
Listen to teacher instructions
Be on time for class
Hands off other people
Do not argue with others

In addition, you are required to:

- Wear your school uniform every day including correct footwear.
- Keep your mobile phone switched off or on silent during the school day. All mobile phones are collected by the teacher at the beginning of each lesson and placed in the box on the teacher's desk. Making calls, texting or gaming is not permitted during the school day.
- Never leave the school grounds without permission from the Head Teacher.
- Bring the required books/resources for each lesson of the day.
- Stay out of the school building during recess and lunch.
- Keep the school clean.
- Never eat or drink in the classroom.
- Never chew gum on school premises.
- Never smoke cigarettes on school premises.

Homework Policy

Policy Procedures:

For Students:

- Write down clearly, all details of set homework in homework diary. Include due dates for task and major assignments.
- Appropriately plan homework task completion.
- Try to complete homework independently. If difficulties arise seek assistance from either teacher or parent or caregiver.
- Ensure homework is completed on time and to the best of their ability.

For Parents and Caregivers:

- Take an interest in the homework assignment of the student in their care.
- If possible, provide a quiet, well lit area where the student can do their work comfortably.
- Allow 20-30mins to hear the student read each night.
- Assist the student in obtaining a balance of homework, home and extracurricular activities.

For Teachers:

- Help students develop the organisational and time management skills needed for them to be responsible for their own learning.
- Teach revision and study skills explicitly.
- Clearly indicate the purpose of the homework.
- Allow enough time for the completion of homework.
- Monitor, assess and give feedback on homework.

Policy Statement:

KIEC staff believe that homework is an invaluable part of the language learning experience of each student at the centre. The intensive EAL/D program is strongly supported by the completion of homework. The homework set is appropriate to the student's language level and age. It is devised for a specific purpose, and is interesting, challenging and meaningful. Homework provides the student with opportunities to reinforce, and increase, knowledge, skills and understanding obtained in classroom learning. Homework also encourages each student to be independent and take responsibility for their own learning. It assists the student in developing good planning and organisational skills.

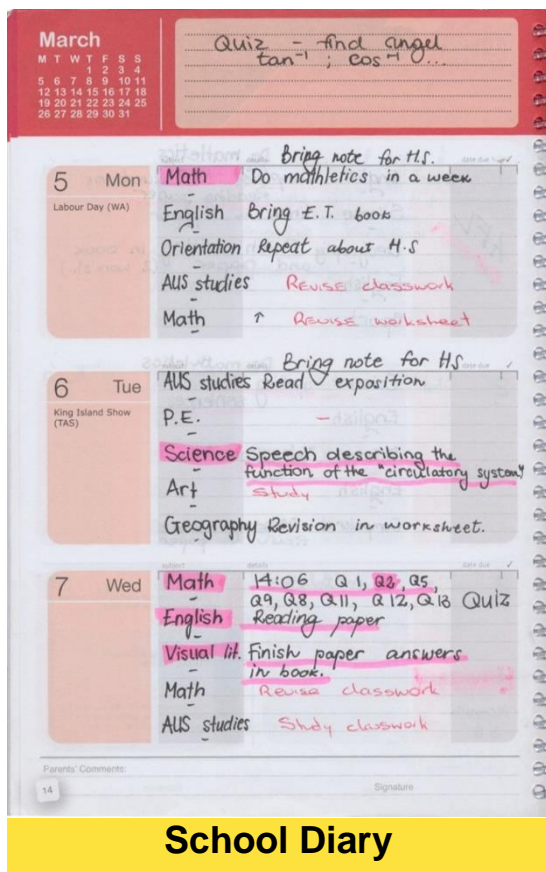
Homework engenders parent or caregiver involvement in the student's learning, resulting in a productive partnership between student, school and home. It provides an opportunity for the parents and caregiver to follow content being taught, as well as progress being made by the student.

- Teachers only set homework that is relevant to the curriculum.
- Teachers assess the homework and give feedback to students.
- Homework results also indicate where extra support is needed.

Learning English in a limited time frame is demanding, so it is important that there is a realistic expectation of the amount of homework given, and the time allowed for it to be completed. Therefore, KIEC teachers believe a student is capable of spending 2-3 hours a night on homework. This work will come from each subject area. It will include work set by the teacher, revision of the day's lessons, daily home reading, journal writing, and major, long term assignment/presentations.

KIEC staff believes that parents should be informed if the student in their care does not attempt to complete homework regularly. A student who persistently fails to complete homework will be cautioned, and be detained, either at lunch time or after school, to catch up on any unfinished work.





School Diary

Homework must be completed every night to the best of your ability. Homework is important because there is limited time in which to learn a new language.

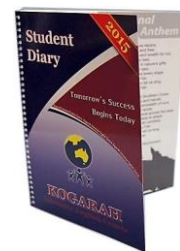
Your parent/carer is required to supervise you each night. Completing homework ensures that you learn to work independently from the classroom. If you are having difficulties with homework let your teachers know as soon as possible.

Students are required to spend approximately **half an hour per subject each night** reviewing or completing homework (approximately three subjects per night) plus thirty minutes reading an English novel or magazine. This is a total of at least **two hours homework** each night. If you do not complete homework, you will be asked to catch up within twenty-four hours; stay in at lunch time; be issued with a 'Student Homework Card' and monitored by all teachers; or the Head Teacher may even request a parent/carer interview.

Make homework a priority. Find a quiet space either at home or in your local library. Kogarah High School also operate a Homework Centre on Monday afternoons.

Homework Diary

You are required to purchase a Homework Diary on enrolment. The diary will help you organise your study needs and ensure that you **complete all homework set by your teachers every day**. It will also help remind you to **revise work** covered in all daily lessons. You are expected to record all set homework at the completion of each lesson.



How to Improve Your English

- **Speak English** as much as you can, especially during lessons.
- **Ask questions in lessons** if you do not understand what people are saying. Students in Australia are encouraged to ask questions.
- **Read** English magazines and newspapers daily.
- **Listen** to the news, television and radio in English each night.
- **Make friends** from other countries.
- **Use the library.**



Home Reading Program

You will be issued with **Home Reading Sheets**. These must be completed daily and signed by your parent/carer. It is expected that you spend a minimum of 30 minutes reading a novel of your choice each night. You are required to borrow appropriate level books from the Kogarah High School library or Kogarah Municipal Library. Membership to both libraries is organised on enrolment.



Discipline

Good behaviour is expected at all times, just as it is in your country of origin. You are required to follow all school rules, as this promotes an optimum language learning environment.

All student behaviour, social and academic, is closely monitored. Problems in class are dealt with by the class teacher. If this is prolonged, it is referred to the Head Teacher. A report card may be issued requiring the student to have every teacher comment on his/her behaviour in class, every lesson for one week. If behaviour does not improve at the end of the second week, the Head Teacher will request a meeting with your parent/carer and make contact with parents living overseas to determine the appropriate action. Some situations may also require an intervention in consultation with the school counsellor.

Attendance

In Australia students attend school Monday to Friday. You are required to come to school every day on time and be ready to meet the challenges of learning a new language.

Absences are monitored daily and contact is made with parents/carers when students are not at school.

All international students are required to bring a doctor's certificate when they are sick.

In the case of a prolonged absence (3 days or more) you must telephone the school and advise us of the situation. In all cases, a doctor's certificate is required upon your return.

All certificates are to be given to the international student co-ordinator or handed in to the front office.



International students will be reported to the International Students Centre if attendance falls below 80% during each term. This condition is a requirement of your visa regulations. It is essential that you have medical certificates if your attendance falls to below 80%.

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If you are sick at school, your parent/carer will be contacted and asked to come and take you to see a doctor. No junior student will be sent home on their own. Special arrangements may be made in the case of senior students depending on circumstances.

Students are never permitted to leave the school grounds during the day without permission. All enquiries related to leave must be approved by the Head Teacher before leaving the school premises. A signed note by a parent/guardian requesting special leave must be presented to the Head Teacher for approval before commencement of the first lesson.

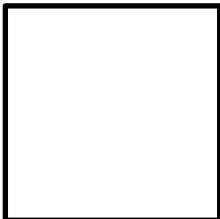
It is expected that all medical and dental appointments are made after school, not during school hours (unless there are exceptional circumstances).

When leave is granted, you will be issued with a leave pass signed by the Head Teacher. You will need to sign the day book at the front office. During school hours only an authorised family member or carer will be permitted to take you to an urgent medical appointment/home.

Punctuality

It is important that you come to school on time each day and develop a positive approach to punctuality. You are expected to be at school before 8.30am Monday to Friday. **Should you arrive late, you need to pick up a late note from the front office before going to class and provide a reason for your lateness.** You may then be required to stay in at lunch time or after school to discourage lateness. Where possible, please bring a note from your parent/carer to explain your lateness.

All late notes are issued at the front office.

KOGARAH INTENSIVE ENGLISH CENTRE	
Ph: 9587 0529	
	Student Name Year: _____ Roll Class: _____
LATE ARRIVAL SLIP	
Late – Reason	
Date	
Arrival Time	

Late Note

Attendance requirements for student visa holders

- All students are expected to attend class every school day.
- International students are on a student visa and have additional attendance requirements as a condition of your student visa.
- International students must attend at least 80% of classes each term or you may be reported to Immigration.

What if my attendance falls below 80%?

- A **warning letter** will be sent to you, your parents and your carer in Australia.
- You will have to attend an interview and explain why you have been away.
- If you have any supporting documentation such as **medical certificates**, present them as evidence.
- Your attendance will continue to be closely monitored. If your attendance does not improve, you will be sent a **second and final warning letter**.

What if my attendance falls below 70%?

- An **Intention to Report** letter will be sent to you, your parents and your carer in Australia. This letter tells you the school's intention to report your low attendance to Immigration because you have breached your student visa condition.
- You will be given 20 school days to **appeal** to the Principal and explain why the school should not report you to Immigration.
- If your appeal is unsuccessful, you will be contacted by Department of Education International to let you know about your further appeal rights.
- If all your appeals are not successful, you will be reported to Immigration and they may decide to cancel your visa.

Policy on misbehaviour, suspension and expulsion

Long suspension and expulsion

International students will be reported to Immigration if they are:

- suspended for 5 days or more;
- expelled from school because of serious misbehaviour/ involvement in criminal activities.

What happens if I am suspended or expelled from school?

- You will be given an **Intention to Report** letter and will be given 20 school days to appeal to the Principal and explain why the school should not report you to Immigration.
- If your appeal is unsuccessful, you will be contacted by Department of Education International to advise you of your further appeal rights.
- If all your appeals are unsuccessful, you will be suspended or expelled depending on the case. You will be reported to Immigration and they may decide to cancel your visa.

Policy on anti-bullying

Staff at Kogarah IEC are asked to:

- Be role models in word and action
- Be observant of signs of distress or suspected incidents of bullying
- Attempt to remove occasions for bullying by active patrolling during play-ground duty
- Take steps to help victims and remove sources of distress without placing the victim at further risk
- Talk about bullying in the classroom
- Report bullying in the classroom and/or subject programs and/or playground
- Report all suspected incidents to a member of the Welfare Team, who will follow the designated procedures.

Students are asked to:

- **Refuse to be involved in any bullying situation.**

If you are present when bullying occurs:

- a) If appropriate speak up against the bullying;
- b) Report the incident or suspected incident and help break the code of secrecy

• If you are being bullied:

- a) You have the right to feel safe
- b) Follow the procedures set out in this document.
- c) Please speak with your teacher or international student coordinator.

Parents and carers are required to:

Be aware of the signs of bullying (e.g. not wanting to go to school). It is important for parents to ring the school if they suspect their child is being bullied. Notifying the school even if your child is not directly affected or involved is also important. Parents and carers must also be willing to attend interviews regarding any incident.

Prevention and Early Intervention

Staff at Kogarah IEC are actively involved in identifying bullying behaviours and reporting suspected incidents to the Head Teacher or mentors.

All students identified as participating in bullying behaviours are taken through an anti-bullying program consisting of anti-bullying worksheets and information. The school may also work with the Police Youth Liaison Officer to further educate students on the effects of bullying. If bullying behaviour persists, the school will follow the discipline policy.

Kogarah IEC also aims at preventing bullying through the schools Personal Development Programs and other programs offered through our partnerships and links with community organisations.

Uniform

All students are required to purchase and wear the following uniform code at all times during the school day.

Sport uniform and sport shoes must NOT be worn to school. Students bring their gear to change into.

Skirt

Maroon check skirt (sold at Lowes Rockdale).

Pants

Long grey school pants (sold at Lowes Rockdale and Hurstville).

Shirt

White shirt with maroon KIEC embroidery. (sold at Lowes Rockdale).

Jumper

Plain maroon jumper (sold at Lowes Rockdale).

Jacket

Maroon with yellow detail (sold at Lowes Rockdale).

Sport Shirt and Shorts

KIEC sport shirt and shorts (available from KIEC)



Shoes

Black leather shoes must be worn at all times throughout the school day, except during PE classes when you need to change into your sport shoes. Feet must be covered completely for safety and protection on the playground.

IMPORTANT NOTE TO PARENTS:

- ❖ The Department's Occupational Health & Safety regulations require all students to wear only enclosed black leather school shoes (*ballet or slip-ons not permitted*). On days where students have PE, they need to bring their sports shoes in their bags and change before the class.
- ❖ On sport days, sport's uniform and sport shoes are required



COVERED + LEATHER + SUPPORTIVE + PROTECTIVE

Girl's Examples:



Boy's Examples:



Please note:

The following shoes **do not** comply with Education Department's OH&S guidelines.



NO OTHER COLOURS OR VARIATIONS ARE PERMITTED

Uniform Price List



Shop 31, Rockdale Plaza,
616 Princes Hwy, Rockdale, NSW 2216
Ph: (02) 9553 6984 Fax: (02) 9553 6872



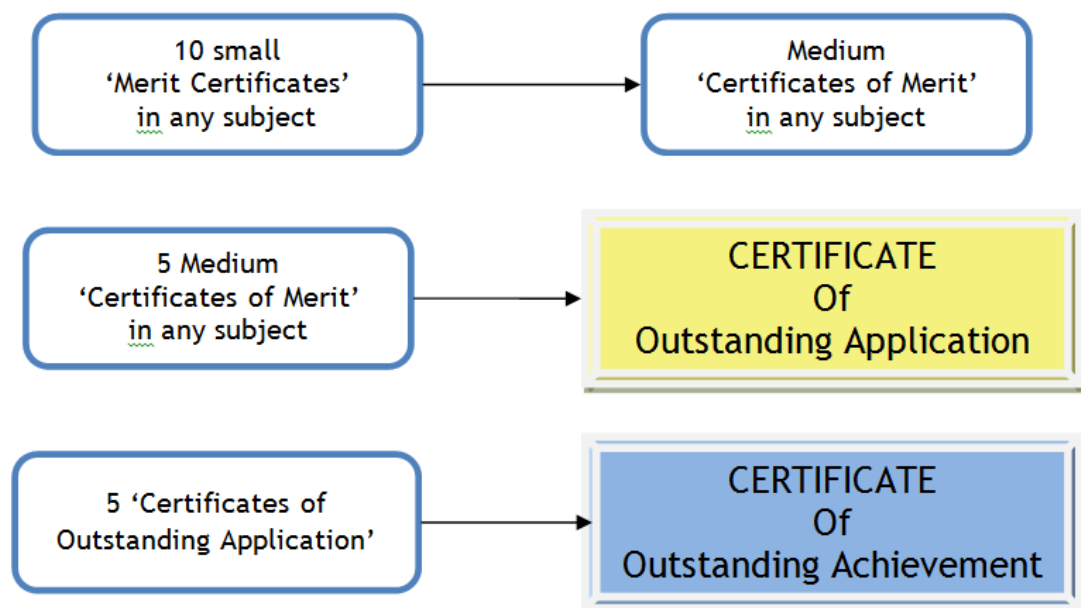
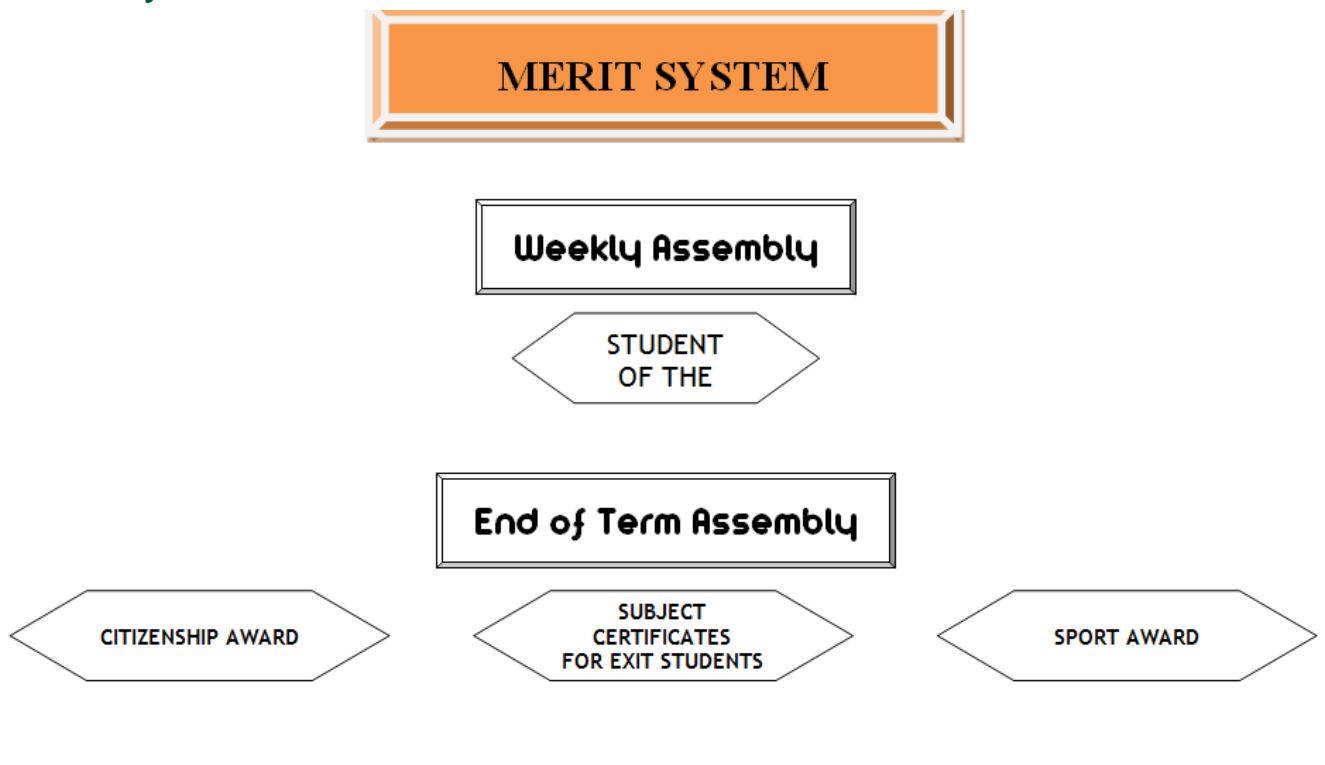
Girls All Seasons Uniform

Blouse:	White Standard with EMB	From	\$30.99
Blouse:	White L/S with EMB	From	\$34.99
Skirt:	Maroon and Grey Check		\$56.99
Slacks:	Grey Tailored Style 79247		\$39.99
Jacket:	Maroon with yellow detail	From	\$60.00
Jumper:	Maroon Wool	From	\$53.99
Socks:	White Ankle Style		\$4.99

Boys All Seasons Uniform

Shirt:	White S/S Deluxe with EMB	From	\$30.99
Shirt:	White L/S Deluxe with EMB	From	\$36.99
Shorts:	Grey College Baggies Style 951119		\$42.99
	Grey Elastic Style 950331		
Trousers:	Grey College Baggies Style 970661		\$51.99
	Grey Elastic blocker longs Style 970441		
Jacket:	Maroon with yellow detail	From	\$60.00
Jumper:	Maroon Wool	From	\$53.99
Socks:	White Ankle Style		\$4.99

Merit System



Students are responsible to exchange the collected Certificates with the Head Teacher or SLSO. Certificates will be awarded at weekly assembly.

Reports

Copies of all progress reports are posted directly to both parents overseas and homestay carers. These reports are also sent to the International Student Centre for their records. Warning letters may also be issued to students who are not making adequate progress. Copies of these letters will be sent to parents and guardians as well as, the International Student Centre.

Parent/Teacher Meetings

Parent/Teacher meetings are organised twice a year in Terms 1 and 3 and held on the school grounds between 3.00 pm and 5.30 pm. These meetings allow parents/carers and teachers to discuss your progress. A letter will be sent home providing information about coming dates and times for these special meetings. Should your parent/guardian need assistance with language on that day, we will happily arrange for an interpreter to be present.

7. School Curriculum

Curriculum

Introduction

At Kogarah IEC we focus on developing students' English language skills across all key learning areas.

Our carefully designed curriculum aims to prepare students for the language demands of mainstream high school.

Students are:

- taught English through subject areas based on the Australian Curriculum and the IEP Curriculum Framework.
- taught English required to function in the community
- helped to settle in their new country
- introduced to the NSW School system
- given individual assistance
- assisted so that transition to mainstream is successful.

The following subjects are offered at KIEC: English, Science, Mathematics, Australian Studies, History, Geography, Civics, Computer Studies, Drama, PE, PD, Sport, Settling- In, Orientation to High School and Visual Art

What are the learning challenges of our students?

The EAL/D (English as an Additional Language or Dialogue) learner in Australia is simultaneously **(a)** learning English, **(b)** learning through English, and **(c)** learning about English.

(a) Learning English refers to the challenge of learning a new language or dialect, namely Standard Australian English.

(b) Learning through English refers to the challenge of using English for social or academic purposes whilst still learning it.

(c) Learning about English involves understanding of systems of English and how they work together in different situations to produce appropriate spoken and written texts.

Course progress requirements for student visa holders

There are additional course progress requirements for international students.

- If you fail to meet the NSW Education Standards Authority's (NESA) course progress requirements for at least 6 units (50%) of your all your subjects, an **Intention to Report** letter will be sent to you, your parents and your carer in Australia. This letter tells you the school's intention to report your unsatisfactory course progress to Immigration because you have breached your student visa condition.
- You will be given 20 school days to **appeal** to the Principal and explain why the school should not report you to Immigration.
- If your appeal is unsuccessful, you will be contacted by Department of Education International to let you know about your further appeal rights.
- If all your appeals are not successful, you will be reported to Immigration and they may decide to cancel your visa.

8. School Activities

The following extra-curricular opportunities are available for your enjoyment:

Chess Club, Boxing, Games Club, Basketball Club, STEM Club, Oragami Club, Choir, Music Group, English Enrichment Club.

Opportunities in school service such as assisting with school garden and working at the Breakfast Club are also avilble.

We encourage all international students to join in.

Excursions

Excursions provide you with the opportunity to participate in subject related activities outside the classroom. These special outings are included to give you a greater understanding and knowledge of the subject content. An example of this may be an excursion to the city as part of the study of the “City of Sydney” in Geography. All excursions provide opportunities to learn English in a different setting.

At the end of each term a whole school outing is also organised to bring the whole school together as a family. Again, notes will go home outlining cost and places to be visited. School uniform must be worn on these occasions. All students are expected to attend all excursions organised by the school as they **are a compulsory part of the school curriculum.**



Students enjoying an excursion

Emergency Bells

Evacuation

In the case of an **emergency evacuation**, **5 bells** will ring. When these 5 bells ring, you are required to take your bag and leave the room with your teacher. You will then be guided by your teacher and assemble on the school oval.



Lock Down

In the case of a **lock down**, **1 long bell** will ring. When the long bell rings, you are required to go into the nearest classroom and wait quietly.

In any emergency, you must always **follow teachers' instructions**.

Emergency Services

If you are in an emergency and need to contact the ambulance, police or fire brigade telephone 000.

The local **police station** is located at 13 Montgomery Street, Kogarah NSW 2217.
Phone: (02) 8566 7499

The local public **hospital** is St George Hospital, located at Gray St, Kogarah NSW 2217.

Phone (02) 9113 1111

You and the law

- It is illegal to consume alcohol if you are under 18
- It is illegal to purchase cigarettes if you are under 18
- Possession and use of illegal drugs are criminal offences
- For more information about laws relating to young people visit www.lawstuff.org.au



Critical Incident Policy

The DEC policy, procedures and Emergency Management Guidelines applies to all students enrolled in schools including international students. When developing a serious incident management plan, Principals should be aware of the needs of international students enrolled in their school.

Additional actions required for international students involved in an emergency are:

- For students under 18 years, contact family in the student's home country and guardian/carers in Australia
- For students 18 years and older, contact the student's family in their home country and the guardian if they have one.
- Notify the relevant consulate or embassy if the situation is life threatening
- Notify DEC International of the emergency and actions taken by the school.
- Record on the student's file all actions, interviews and conversations.

*Examples of emergencies (or "critical incidents") given by the **National Code** are:*

- *Missing students*
- *Severe verbal or psychological aggression*
- *Death, serious injury or any threat of these*
- *Natural disaster*
- *Issues such as domestic violence, sexual assault, drug or alcohol abuse.*

The Department's Emergency Management Guidelines, Student Welfare Policy, child protection policies, Drugs in Schools Policy and guidelines and Suspension and Expulsion of School Students Procedures address these and other situations, except for "missing students".

Students who cannot be located or contacted and have been absent for 5 consecutive days would be considered "missing" and the Principal is to:

- Contact the student, guardian/carers or emergency contacts.
- Follow up with other students and friends to locate the student.
- Contact parents overseas.
- Notify DEC International of the missing student and actions taken by the school; DEC International will notify the Department of Immigration and Citizenship as required.
- Report the student as a missing person to the police and notify the appropriate consulate or embassy.

Any reports of emergencies/critical incidents should be copied for information or action as necessary to the Director, International Students in addition to regular departmental incident reporting requirements.

9. Staying Safe

9.1 Emergency Services

Ambulance, Police or Fire Brigade



In case of an emergency or if you are in danger, call **000** and tell them:

- Type of emergency (ambulance/police/fire brigade)
- Your location or location of the emergency
- Your full name and contact number (if possible)



The local police station is Kogarah

Address: Montgomery Street
Kogarah
Phone: 85667499



The nearest medical centre at Kogarah

Address: Shop 1A Kogarah Town Centre
1 Railway Parade, Kogarah
Phone: 95879086



The nearest hospital to the school is: St George

Address: Gray Street
Kogarah
Phone: 91131111

Homestay 24 Hour Hotline

If you are living in homestays, you can contact your homestay host and/or parent nominated carer when you need help.

Your homestay company will also have a 24 hour hotline that you can call. Contact your International Student Coordinator if you do not know which company is your homestay provider.

Auzzie Families Homestay Care

Contact: Ms Christine Amelia Rose
Phone: (+61 2) 9301 0900
Mobile: 0419 628 168 (24 hours)
Email: christine@auzziefamilies.com

Website: www.auzziefamilies.com

Oz Homestay

Contact: Ms Elizabeth Walmsley
Phone: (+61 2) 9325 6988
Mobile: 0421 556 374 (24 hours)
Email: lizwalmsley@ozhomestay.com.au
Website: www.ozhomestay.com.au

Global Experience

Contact: Agnes Ong and Chelsea Li
Phone: (+612) 9264 4022
Mobile: 0420 530 112 (24 hours)
Email: agnes@globalexperience.com.au;
chelsea@globalexperience.com.au
Website: www.globalexperience.com.au

StayDownUnder

Contact: Mr Gerard and Mrs Rachel Whyte
Phone: (+61 2) 8901 4499
Mobile: 0410 761 499 (24 hours)
Email: info@staydownunder.com.au
Website: www.staydownunder.com.au



9.2 Important Safety Tips

When you are out with friends or by yourself, here are some simple things to remember:

- Always **plan your trip** home, especially at night. You may want to pre-book a taxi or arrange transport with a friend. Always make sure you have enough money to get home.
- **Avoid staying out past 8pm.**
- If you have a part-time job, **do not work during school nights** Monday – Thursday and return home by 9pm on weekends.
- Try to **travel with a friend** or in a group at night.
- **Keep your bag** and belongings **close to your body** and where you can always see them.
- **Leave valuables at home** if you don't need to take them with you. This includes jewellery, electronic equipment such as your laptop and your passport.
- **Do not carry large amounts of money** with you. You can take money out at ATMs found in shops, supermarkets, petrol stations, shopping malls, bars, shop fronts and many other public places.
- **Do not accept parcels** that do not directly belong to you. You will be held legally responsible for the contents of the parcels.
- **Do not pay for school fees through people who offer discounts.** This is a SCAM.
- **Call 000 in the event of an emergency.** Remember, calls to 000 are free of charge.

Did you know?

You must let your school know of **any change of your address and contact details as soon as possible and within 7 days.** It is a student visa requirement, and will help to keep you safe if the school knows where you live and how to contact you in case of emergency.

9.3 Cyber Safety

When using the internet, like anywhere in the world, you should protect yourself against spam, online scams, identity theft and online bullying. Protect yourself by following these tips:

- If you are using a public computer, make sure you **log out of your online** accounts such as your social media account, bank or email accounts, and log out of your computer account before you walk away.
- **Do not give away your personal information.** This includes your name, phone number, address, email address, date of birth, usernames and passwords, and bank details.
- If you think you're being harassed or bullied online, **report the person being abusive** to the website or social media administrators and talk to someone you trust straight away — such as a parent, teacher or friend, or contact **Kids Helpline (1800 55 1800)**
- **Ignore, block or mute** the person being abusive online and do not engage with them



You can find more information on the Kids Helpline website at:
<https://kidshelpline.com.au/teens/issues/online-harassment>

9.4 Road Safety and Public Transport Safety

- Where available, use pedestrian walkways and only cross the street at pedestrian crossings or lights.
- Watch for traffic before you cross by looking left and right for incoming cars.
- Do not use your mobile phone or put on your ear phones when you are crossing the road.
- Avoid isolated bus, rail and tram stops.



Public transport is reliable and widely used in Australia, particularly in metro and urban areas. A number of security measures have been implemented to maximise the safety of public transport users including security officers and guards, help points, good lighting and security cameras. However you should still use caution when travelling on public transport:

- Check transport timetables to avoid long waits, particularly at night. You can download an app on your mobile phone such as **TripView**, **TripGo** or **TransitTimes** to view timetables of public transport and plan your trip.
- If you find yourself left in a train carriage on your own or with only one other person you may feel more comfortable moving to another carriage closer to the guard or driver.



Train carriages nearest to the driver or guard are lit and safest at night.

9.5 Safety Apps

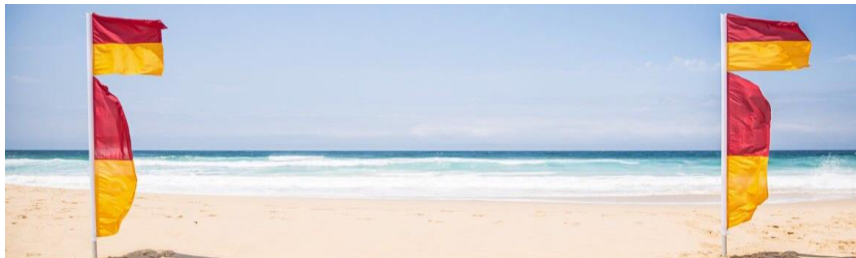
The **Emergency Plus app** is a national emergency app that you can use to get help as soon as possible in an emergency situation.

It tells you the exact location on the map and the GPS coordinates that you can read to the operator when you call the emergency service.



9.6 Water Safety

- Only **swim between the red and yellow flags** on the beach. This is the area where lifeguards and lifesavers patrol to keep you safe. No Flags = No Swim
- Look for, read and **obey water safety signs**.
- **Never swim alone** at the beach.
- Check water conditions and water depth before swimming – never dive head first.
- Never bathe and swim directly after eating or under the influence of drugs including alcohol.
- Learn how to spot a **rip current** and keep clear of the area.
- Always **use sunscreen** to protect exposed skin, put on a shirt, wear sunglasses and a hat when not swimming, and drink plenty of water.



Spot and Survive a rip current

Rips currents are the number one hazard on Australian beaches. The things to look for are deeper, dark-coloured water; fewer breaking waves; a rippled surface surrounded by smooth waters; and anything floating out to sea or foamy, discoloured, sandy, water flowing out beyond the waves.

If you are caught in a rip: **stay calm, float with the current, call out HELP** and **wave an arm** to gain attention of nearby surfers or lifeguards.



Learn about how to spot a **rip** and what to do when you are caught in a rip from the videos (multi-languages) on the **Beachsafe** website: <https://beachsafe.org.au/surf-safety/ripcurrents>

Reporting Incidents and seeking help

Bullying, assaults and harassments of any forms are not tolerated in Australia. If you have experienced any form of assault (either sexually or physically), harassment or any abuse, or think you are in danger of being assaulted, use the following services:

1. If you are in immediate danger, or wish to report an incident:

Police/Ambulance/Fire Brigade at 000

2. If you need help at school:

- Your **International Student Coordinator Ms Brownlow**
- **School Counsellor Mrs Jenkins.**

3. If you are concerned for your safety, and you feel you need to speak to someone for support, or for information on any support services that you can use:

- **Kids Helpline** is a free, private and confidential 24/7 phone line and online counselling service for young people. Call **1800 55 1800** or email counsellor@kidshelpline.com.au or visit www.kidshelpline.com.au for more information.
- **Bullying. NoWay!** provides information and helpful ideas about bullying: <https://bullyingnoway.gov.au/>
- **1800RESPECT** is a confidential information, counselling and support service for sexual assault victims and domestic violence. Call 1800 737 732 (24 hours) or visit their website at www.1800respect.org.au
Ask for an interpreter if you wish to speak in your own language that is not English.



10. You and the Law

The laws in Australia can be very different from your home country.

For example:

- It is illegal to consume alcohol if you are under 18 years of age
- It is illegal to purchase cigarettes if you are under 18 years of age
- Possession and use of illegal drugs is a criminal offence

Visit the website www.lawstuff.org.au for information about laws relating to you.

10.1 Driving

You need to be at least 16 years old to be a Learner (L Plater) for driving a car. For car drivers, you can attempt a Driving Test to get your P1 (red) licence once you have turned 17 and you:

- have been on your L's for at least 12 months
- have logged at least 120 hours driving time which includes 20 hours night-time driving.

If you are driving a car on a Learner (yellow) or P1 (red) licence:

- You must not drive faster than 90 km per hour
- You must have a zero blood alcohol limit
- You must not use any functions of a mobile phone including hands-free devices while driving.

If you are driving a car on a P2 (green) licence:

- You must have a zero blood alcohol level
- You must not exceed a maximum speed limit of 100 km/h



- ***Driving without a licence is illegal***
- ***Speeding and drink driving is dangerous and is against the law.***
- ***You could lose your licence or go to jail if you are caught speeding or drink driving.***

11. Taking a Part-time Job and Your Work Rights

Students enrolled in an Intensive English program are not permitted to work.

12. Transport and Travel Concession

Student Travel Passes

Up to date information about travelling in Sydney is available from transportnsw.info/school-students or call 131500.

Travelling on public transport students need to purchase a Child/Youth Opal Card. This is a Transport NSW policy.

International students are entitled to a travel concession pass. This card must be produced when purchasing your Child/Youth Opal Card.

The Opal Card together with the Concession Card gives concession fares across the transport network. Fares are capped daily at \$7.50 daily and \$30.00 weekly. After eight paid journeys each week the travel is free for the remainder of that week.

The Card can be applied for on line or purchased from an Opal retailer. The card can be linked to your credit or debit card so there is always enough value on the card to travel, or topped up at an Opal retailer..

The concession card also allows students over the age of 16 years to purchase discount admission tickets to various other places such as cinemas.



senior secondary student concession card

Transport 15

Student's name in full _____

Residential address _____

Student's signature _____

Name of school _____

Signature of school principal or authorised representative _____

For travel at child/concession fare on train, bus, ferry and light rail services within NSW as indicated on the reverse.

NOT VALID UNLESS FOIL SEAL IS INTACT
FOIL SEAL

Expiry date
31.03.16

FOR CONDITIONS SEE BACK FORM No. 202
Always carry card when travelling

Opal card is the smartcard ticketing system used to pay for travel on public transport in Sydney, the Blue Mountains, Central Coast, the Hunter and the Illawarra.

You should get a **green CHILD/YOUTH OPAL CARD** by applying online at the Opal website: www.opal.com.au/ordercard. If you lose your card you can report it as lost or stolen.

You can also get an **unregistered Child/Youth Opal card** from your nearest newsagent or opal retailer over the counter. However, this card is not registered and therefore cannot be reported as lost or stolen.



13. Overseas Student Health Cover (OSHC)

You must have and maintain your Overseas Student Health Cover (OSHC) while you are in Australia. This allows you to access medical services at an affordable cost while you study in Australia. It is also a student visa requirement.

Activate your OSHC membership

You would have already purchased an OSHC membership arranged before you arrive. **It is important that you activate your OSHC as soon as possible if you have not already done that.**

Medibank OSHC members

If your OSHC policy is provided by **Medibank OSHC**, activate your membership by following the steps below:

1. Go to membership at www.medibankoshc.com.au and select “Activate your Membership”
2. Complete your personal details including your birth date, visa start date and passport details.
3. Click “submit” when completed. If you do not have your membership number, you can leave it blank.

Obtain your OSHC membership card

Once you have activated your membership, it is important that you obtain your membership card. Different providers may have different forms of membership card (electronic or plastic card).

If you are **Medibank OSHC member**, you can download your **Digital Membership Card** through the Online Member Services on the Medibank website.

1. log in to Online Members Services at www.medibankoshc.com.au
2. Once logged in, select ‘My Account’ in the top menu
3. Select ‘View Digital Card’
4. Once completed, save a copy of the card to your mobile phone and computer or tablet so that you can access it at all times.

Know your cover

It is important that you know what is covered and what is not covered in your policy, how much you can claim and how to make a claim if you do have to visit a doctor.

If you are a **Medibank OSHC member**, you can access the following **Online Member Services** on www.medibankoshc.com.au:

- Activate membership for new members
- Access digital member card
- Update membership details (including bank details for refund)
- Get policy information

Make online claims if you have a problem with your OSHC insurer, you should contact your insurer in the first instance. If you are insured with Medibank OSHC, call 134 148.

Visa Requirements You Should Know

Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2018.

For a summary of the ESOS framework see: <http://www.internationaleducation.gov.au>

For information about student visa requirements refer to the Department of Home Affairs (HA) website: www.homeaffairs.gov.au

Contact the **International Student Coordinator** at your school if you have any concerns or questions about your school, personal issues or other problems. The Coordinator will assist you or refer you to the appropriate staff member.

Your student visa

As an international student on a student visa, you must:

- comply with your student visa conditions
- ensure you have and continue to maintain your Overseas Student Health Cover (OSHC) for as long as you stay in Australia on a student visa
- tell your school if you change your address or other contact details
- maintain satisfactory course progress and attendance.

Information about visa conditions for student visa holders is available on the Department of Home Affairs website at <https://www.homeaffairs.gov.au/trav/stud/more/visa-conditions/visa-conditions-students>, or call 131 881.

The following regulations apply to your studies at a NSW government school:

14. Attendance and Course Requirements

- You must **attend a minimum of 80%** of all scheduled classes. If you do not meet attendance requirements you may be reported to Immigration, unless there are compassionate or compelling circumstances (refer to guidelines below).
- You must provide a doctor's certificate for any absences of 3 days or more. The doctor must be a registered medical practitioner. If you are absent for 1 or 2 days, a letter of explanation must be provided by your carer or if you are over 18 years, you can provide your own written explanation to the principal.
- You **must meet course progress requirements**. Your school will provide you with information about course requirements as outlined by the NSW Education Standards Authority (NESA). Further information about course requirements is available at: <http://educationstandards.nsw.edu.au>
- If you fail to meet the 80% attendance requirements or the course progress requirements, and fail to appeal or do not receive a successful school appeal outcome, you will be reported to the Department of Home Affairs and this may impact the status of your student visa. An **Intention to Report** letter will be issued to you and your parents and you will have 20 school days to appeal internally then externally. If all your appeals are unsuccessful, you would be reported to Immigration and your visa may be cancelled.

15. Accommodation and Welfare Arrangements

- All students must be accompanied to their approved accommodation upon arrival in Australia.
 - If you have requested a Homestay family be arranged, then a compulsory airport transfer will be arranged for you.
 - If a relative or close family friend has been approved as your carer then arrangements must be made for them to meet you at Sydney International Airport.
- If you are under 18 years, you must **maintain your approved accommodation, support and welfare arrangements**. If these arrangements are approved by the DE International, **you must not change those arrangements without prior written approval**. Requests to change the arrangements must be made in writing to DE International and signed by your parents.
- If you want to **change your Homestay**, you should contact the International Student Coordinator at your school.
- NSW Department of Education recommends that students over 18 continue to live with relatives or Homestay families. Changes to accommodation should be within reasonable travelling distance to your school.
- Your parent or relative (approved carer) must **notify your school** of your residential address **within 7 days of arriving in Australia** and notify any changes of address and contact details within 7 days. Students over 18 years who change address must also notify their school within 7 days.

16. Conditions of Enrolment

- You must commence school enrolment on the date stated on the **Confirmation of Enrolment** (CoE) and if this is not possible, notify DE International in writing within 24 hours of the start date on the CoE.
- You must adhere to school rules and the terms and conditions of enrolment as stated on the international student application form. You will receive information about school rules and expected behaviour at orientation.
- Your school may suspend or cancel your enrolment on grounds of misbehaviour. For further information about student behaviour and suspension and expulsion of students, refer to the International Students Coordinator at your school.
- Travel during school holidays, other than returning to your home country, is only permitted if you are travelling with your carer or relatives or on an approved school excursion. Written permission from your parents is required.
- If you want to transfer to another government school you must provide a written request to your school signed by your parents.
- If you want to change provider you must provide a written request to your school signed by your parents. For further information concerning visa regulations about change of provider, refer to the Department of Home Affairs website and the coordinator at your school.

17. Taking Leave

If you are going to be absent for **a week or more** during school term, or plan to take extended leave, your parents **must request approval** from the principal and **DE International** prior to taking leave or booking flights. Approval is only granted on compassionate or compelling grounds (refer to guidelines below).

18. Deferment of Course Commencement Date

Any request for a deferment must be submitted in writing and signed by your parents to DE International. A request for deferment after your student visa has been issued will only be approved where evidence of compelling and compassionate circumstances can be provided. A deferment may affect your visa so please consult the Department of Home Affairs before submitting a request.

19. Guidelines for Compassionate or Compelling Circumstances

Leave approved on grounds of compassionate or compelling circumstances is not counted in attendance records. Compassionate or compelling circumstances are generally those beyond your control and which have an impact upon your course progress or wellbeing. These could include, but not limited to:

- illness, where a medical certificate states that you are unable to attend classes
- bereavement of close family members such as parents or grandparents (where possible a death certificate or other evidence should be provided either prior to departure or on return)
- major political upheaval or natural disaster in the home country requiring their emergency travel and this has impacted on your studies
- a traumatic experience which could include, but is not limited to:
 - involvement in, or witnessing of an accident
 - witnessing or being the victim of crime and this has impacted on you (these cases should be supported by police or psychologists' reports or advice)
- inability to begin studying on the course commencement date due to delay in receiving a student visa.

20. Suspension of Studies

If you are required to take leave for **longer than 5 days** from school due to compassionate or compelling circumstances, a suspension of your studies may be possible, whereby your absence is not counted towards your attendance rate.

Prior to taking leave, a signed request from your parents must be submitted to DE International along with evidence of compassionate or compelling circumstances.

A suspension of studies may affect your visa so please consult the Department of Home Affairs before submitting a request.

21. Complaints and Appeals

NSW Department of Education has a complaints and appeals process which is available on the website. If you wish to make a complaint or appeal a decision made concerning your enrolment, course progress or other decision, you should contact the International Student Coordinator at your school. Your carer (if you are under 18) or support person (if you are over 18) must be present with you in any appeal interviews.

If you are not satisfied with the outcome of internal complaint and appeal process, you will be given access to the external appeals process through the NSW Ombudsman.

22. Work

- Students attending an Intensive English program are not permitted to work part time.
- To work part-time, DE International requires that you must have been enrolled for at least six months in your current school, have a satisfactory attendance record and provide your school with a letter of consent from your parents before beginning part-time work.
- Any part-time work during school term must not interfere with your school studies and must not exceed 40 hours per fortnight. You should not work more than 10 hours per week in school terms as any more hours may impact on your learning.

Arrival Checklist

Here are some useful tips on what you should do during your first few weeks in Australia:

On arrival

- Let your family know that you have arrived safely in Australia and provide them with your contact number and address
- Learn your address
- Remember that in Australia, the emergency phone number is **000**. Also note your relative/homestay host/homestay 24 hour hotline)
- Get a mobile phone (or an Australian SIM card) and remember your number
- Tell your International Student Coordinator immediately if you change your mobile number
- Open a bank account
- Activate your OSHC and download your digital membership card on your mobile phone; and learn about what is covered by your policy and how to lodge a claim

At School

- Provide your address to school and let them know immediately and no later than 7 days of any change of address and contact details
- Provide emergency contact details in Australia and overseas to your school at enrolment
- Apply for a **Proof of Age Card** (if under 16 years old) or a NSW Senior Secondary **Student Concession Card** (if 16 years old or above) at school
- Read your international orientation booklet so that you know what to do and what not to do during your study and your stay in Australia
- Learn about the school rules, student visa conditions, and your rights and responsibility as an international student
- Find out where your International Student Coordinator is and say hello regularly 😊
- Find out what clubs and teams you can join (Sports or hobbies)
- Actively seek help if you have any problems or questions by speaking to your International Student Coordinator, School Counsellor etc

At Home

- Get a **Child/Youth Opal Card** with your Proof of Age Card/ NSW Senior Secondary Student Concession Card
- Learn how to use the public transport system, how to go to school from home
- Download a transport app on your smart phone to help you use the public transport system and look up timetables
- Get familiar with the area of your suburb such as the local shops, clinic, hospital and police station
- If you are staying with a homestay family, learn about the homestay rules and spend time to know your homestay family

Here are some useful forms that you may need to use later:

1. Under 18 Request to Change Welfare Arrangements form

Complete this form to let the school know if your accommodation or welfare arrangements have changed, or if you have changed your address.

2. Over 18 Request to Change Welfare Arrangements form

Complete this form if you are over 18 years old, and have moved out of your homestay or are changing your address.

You **MUST** provide details of an emergency contact person **IN AUSTRALIA**. This person can be your relative, parent or friend but they must be over 21 years old.

3. Leave Request form

Complete this form if you are requesting extended leave for 5 days or more or travelling overseas.

Your leave will only be approved if there are compassionate or compelling reasons.

You may be asked to provide documents to support your reasons.

Make sure you apply for the leave at least 4 weeks before the planned departure date.

4. Leave Requests Flowchart

This step-by-step chart helps you understand the Leave Request process.

DE INTERNATIONAL

UNDER 18 - REQUEST TO CHANGE WELFARE ARRANGEMENTS

Student Family Name Student Given Names.....

Student Reference No SO..... Passport No..... Date of Birth.....

Student's New Address

.....Postcode:.....

Student's Personal Email Telephone No.....

School (or school preferences if school not confirmed).....

Please indicate if accommodation is:

- Living with direct relative (approved by Immigration)
- Homestay family
- Shared accommodation
- Parent with a guardian visa

Reason for changing address

.....

Name, age and gender of people residing at this address

Name.....Age..... M/F Name..... AgeM/F

Name Age M/F Name..... AgeM/F

Name.....Age..... M/F Name..... AgeM/F

CARER CONTACT DETAILS

Given Name Family Name.....

Address

..... Postcode.....

Email Address.....

Telephone: Home Mobile.....Work.....

Carer Signature.....Date.....

ADDITIONAL EMERGENCY CONTACT (over 21 years old)

Name: Home/Work:Mobile:

Name: Home/Work:Mobile:

Student's Signature:

Parent's Signature:

DE INTERNATIONAL

OVER 18 - REQUEST TO CHANGE WELFARE ARRANGEMENTS

Student Family NameStudent Given Names.....

Student Reference No SO..... Passport No..... Date of Birth.....

Student's New Address

.....Postcode:.....

Student's Personal Email Telephone No.....

High School (or school preferences if school not confirmed).....

Please indicate if accommodation is

- Living with direct relatives (approved by Immigration)
- Homestay family
- Shared accommodation
- Other _____

Reason for changing address

.....

Name, age and sex of people residing at this address

Name.....Age..... M/F Name..... AgeM/F

Name Age M/F Name..... AgeM/F

EMERGENCY CONTACT DETAILS

(Must be completed and signed by contact person over 21)

Given Name Family Name (Mr/Mrs/Ms).....

Address

.....Postcode.....

Email Address.....

Telephone: Home Mobile.....

Signature..... Date

ADDITIONAL EMERGENCY CONTACT (over 21 years old)

Name: Home/Work:Mobile:

Name: Home/Work:Mobile:

(MUST BE SIGNED BY STUDENT)

Student Signature..... Date

DE INTERNATIONAL

LEAVE REQUEST

Student visa conditions require that you must attend school every day during the school term. All **unapproved** short or extended leave is recorded as non-attendance and **may affect your visa**.

All leave requests must:

- be submitted **at least 4 weeks prior** to planned departure date
- be submitted to **DE International for approval prior to booking flights**
- have attached **signed parent consent letter**
- provide evidence of **medical** or **compassionate / compelling circumstances** if applicable

Travel during school holidays (other than returning to your home country) is only permitted if you are accompanied by a parent, guardian, homestay carer, close relative or on an approved school excursion.

You must submit a **copy of your flight ticket** to DE International, if approval has been granted by DE International.

School _____

Student reference no: **SO** _____ DOB: _____ Date: _____

Student given name: _____ Known as: _____ Family name: _____

Student mobile number: _____ Email: _____

Parent mobile number: _____ Parent email: _____

Expected **departure date**: _____ Expected **return date**: _____

Total number of schools days that you would be missing: _____

Reason for leave request: _____

ATTACH WITH APPLICATION

- Signed parent letter
- Translation of letter
- Supporting documents

Signature - **International Student Coordinator**

*Attendance rate at date of application ____%

Principal Recommended Not Recommended

Comment _____

DE International Office Use Only

Approved

Not Approved

Leave Requests Flow Chart

STEP 1

Parents (not carers) must sign the Leave Request Form

STEP 2

Submit completed form and any supporting document to School
(International Student Coordinator)

STEP 3

School forwards request to DE International

STEP 4

DE International assess request

If approved:

Purchase flight ticket and send a
copy to school



school forwards flight ticket to
DE International

If declined:

Leave is not approved.
Attendance will be affected
if you leave school



AUSTRALIAN NATIONAL ANTHEM

Australians all let us rejoice,
For we are young and free;
We've golden soil and wealth for toil;
Our home is girt by sea;
Our land abounds in nature's gifts
Of beauty rich and rare;
In history's page, let every stage
Advance Australia Fair.
In joyful strains then let us sing,
Advance Australia Fair.

Beneath our radiant Southern Cross
We'll toil with hearts and hands;
To make this Commonwealth of ours
Renowned of all the lands;
For those who've come across the seas
We've boundless plains to share;
With courage let us all combine
To Advance Australia Fair.
In joyful strains then let us sing,
Advance Australia Fair.

NSW Government Schools
NSW Department of Education
Locked Bag 53
Darlinghurst NSW 1300 Australia



+61 2 9244 5555 (overseas) or
1300 300 229 (in Australia)



deinternational.nsw.edu.au